



# New York-New Jersey Trail Conference

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## Crew Reports — SAWYER TRIP Summary

Note: This is for sawyer trips **not** part of a sanctioned crew trip. Sawyer work part of a crew should use the Crew Project Trip Report.

**PLEASE COMPLETE AND RETURN TO RELEVANT TRAIL CHAIR:** Reports should be completed and returned to the relevant Trail Chair as soon as possible **upon completion of a work trip**, and no later than **June 30** (for work done December 1 to June 30) and **November 30** (for work done July 1 to November 30). When submitting to the Chair, copy whomever requested the work to be done. *Your timely completion of this report is vital to our program.* Thank you for all you do!

**How to Use This Fillable PDF:** Use Adobe Reader to complete this form on your computer, NOT Adobe Acrobat Pro. First save a blank copy to your local computer drive. If you do not save the file before filling it out, your changes will not save. When you are finished filling out the form, click the disk icon in Acrobat Reader to save the file. You can either email this file to your Trail Chair or print the form and mail it to them.

Form Completed By: \_\_\_\_\_ Date of Work Trip: \_\_\_\_\_

Name of Trail(s): \_\_\_\_\_

Name of Park(s)/Forest(s): \_\_\_\_\_

Trail Chair Region: \_\_\_\_\_

Number of Trees Removed: \_\_\_\_\_ Job Completed:  Yes  No Please fill out the hours for each participant:

Name	Work Hours	Travel Hours	Administrative Hours	Certification		
				A	B	Swamper
<b>Total Hours:</b>						

Description of work: